

Topanga Vintage Market **VENDOR RULES & REGULATIONS**

COVID-19 In the interest of public safety vendors agree to properly wear a mask during the entire market. Vendors will make hand sanitizer available to shoppers.

SET-UP & BREAKDOWN

5-6:45am set-up • 7-2pm market hours (early birds always welcome) • 2-4pm breakdown

- **IMPORTANT! No moving vehicles are allowed during market hours per LA Fire Dept.**
- Vendors must follow all crew directions.
- All vendors must be ready to sell at 7AM sharp
- Vendors to park no more than one vehicle horizontally in the back of their booth.
- Vintage Vendors and helpers not parked inside their booth **MUST** park next to soccer field at far east corner of Lot 7.
- Artist Alley vendors may park in designated Reserved Artist Parking area.
- Disabled parking for vendors and customers is directly adjacent to Main Entrance.
- For trucks **LARGER THAN 22 FT AND VEHICLES TOWING TRAILERS**, arrival time is 5am or earlier.
- Vendors not in their space by 6:30am may forfeit their spot to Standby Vendors. If arriving late, call Lori or Patrice. Once market starts, vendors must park in lot and hand truck to load in.
- At 2pm vendors may begin to exit the market. Vendors moving a vehicle before 2pm may be ticketed by Pierce Sheriff's Dept.
- Every attempt must be made by vendors to keep aisles clear for thru traffic.
- All vendor spaces must be cleared of goods and trash by no later than 4:30pm.

CLEANING FEE - PACK OUT YOUR OWN TRASH. Leave your space broom clean! \$30 otherwise — no exceptions.

BOOTH RENEWALS

- Vendors must renew & pay in full for their space in the next market **BEFORE** 4pm of market day. If not renewed, the booth space may be sold to another vendor.
- You may renew in person at INFO BOOTH near Main Entrance, or between 11:30 and 2pm at Renewals near the coffee truck.

NO REFUNDS OR ROLLOVERS - Market is "rain or shine" whether vendor attends or not.

SPACE ASSIGNMENTS - Vendors receive a specific booth location at purchase, which is designated on their Vendor Permit. It is Non-transferable.

- If you wish to sell your space, you must contact TVM for approval and new vendor must apply with TVM or subs be refused entry.
- All items for sale & booth signs must be placed within the designated space markings, and all aisles must be kept clear!

NO SMOKING - This is a non-smoking event. **PETS** No pets are allowed in the market.

MERCHANDISE

- **Merchandise to be sold must be vintage, antique or collectible, and at least 20 years old, or art and objects made with vintage goods**

- **Only exception is in our ARTISTS section, where merchandise must be the creation and/or design of the seller.**

- Vendor bears full responsibility for complying with regulations prohibiting the sale of firearms, ammunition, fireworks, contraband or parts of endangered species.

(CAUTION: California law: Sale of ALL IVORY ILLEGAL, regardless of age. Pierce College does NOT ALLOW FIREARMS (even antiques) to be displayed or sold at the market.

CANOPIES/TABLES Vendors supply their own tables, canopies, etc. (There is no electricity. Portable batteries are allowed. Generators are not.)

DISPLAY - TVM encourages Vendors to display merchandise as neatly and beautifully as

possible.

- Do not sell merchandise straight out of cardboard boxes
- Display tables should be covered, and personal belongings and packing supplies should be placed out of view.
- Pop-up tents are recommended, but not required.
- Tent weights are required due to wind gusts. 25 lbs per leg.

AGREEMENT - Vendor's payment and/or use of this permit implies that the vendor accepts and agrees to all TVM rules.

CALIFORNIA SELLER'S PERMIT- Occasional vendors may sell twice in a 12 month period without a Seller's Permit. All regular vendors are required by law to have a California Seller's Permit. Visit www.boe.ca.gov or call 1-800-400-7115.

BUSINESS LICENSE - All regular vendors are responsible for carrying applicable licenses per the City of Los Angeles.

COMPLIANCE - TVM reserves the right to restrict and evict any Vendor for non-compliance with rules and regulations as stated herein, or any Vendor whose method of operation distracts from the integrity of the event without refund to vendor. No Vendor shall conduct business so as to interfere with or disturb others.

LIABILITY - Vendor assumes all risk of personal injury and loss of property, and is responsible for carrying appropriate insurance. Vendor agrees to indemnify and hold harmless TVM against any and all claims and causes of action arising out of: (1) personal injury to, or loss of property of vendor or any of vendors employees, partners and helpers, or shoppers in vendors space (2) vendors activities in connection with space rentals from TVM. The provisions of this section shall apply on all occasions commencing with this event and all subsequent events produced by TVM.

SUGGESTIONS & QUESTIONS - TVM welcomes your comments and suggestions. Visit our INFO BOOTH on the day of the event. You may also email to info@topangavintagemarket.com, or call us at 310-422-1844.